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**Grand Junction Regional Airport Authority Board**  
**Board Meeting and Workshop**  
Meeting Minutes  
January 19, 2016

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**EXECUTIVE SESSION**

**Time: 3:00PM**

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**I. Call to Order**

**II. Approval of Agenda**

**III. Motion into Executive Session**

*To confer with the Grand Junction Regional Airport Authority's legal counsel about the ongoing litigation with Shaw Construction and to discuss the potential resolution of that litigation and the terms and conditions upon which that matter could be finalized and concluded, as authorized by C.R.S. §24-6-402(4)(b) and (4)(e)(I), and to discuss personnel matters as authorized by CRS §24-6-402(4)(f).*

**III. Adjourn Executive Session**

**REGULAR BOARD MEETING**

**Time: 5:15PM**

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**I. Call to Order**

Mr. Rick Wagner, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 6:14 PM on January 15, 2015 in Grand Junction, Colorado and in the County of Mesa.

**Present:**

*Commissioners Present:*

Rick Wagner, Chairman  
Steve Wood, Vice Chairman  
Paul Nelson  
Troy Ball  
Dave Murray  
Rick Langley  
Rick Taggart

*Other:*

Dennis Corsi, Armstrong  
Brad Barker, CAP  
Bill Marvel, GJAUTA  
Wayne Clark, GJAUTA  
Dale Beede, Hangar owner  
Leslie Henderson, Sky Adventures  
Brian Harrison, GJRAA  
Fidel Lucero, GJRAA  
James Grady, Hangar owner  
Shannon Kinslow, TOIL  
Erin Trinklein, Armstrong  
Bob Linehart, Republic Parking

*Airport Staff:*

David Fiore, Executive Airport Director  
Victoria Villa, Clerk  
Ty Minnick

Ben Peck  
Chance Ballegeer

Suzanne Lay, CMU  
Shawn Stratton, GJRAA  
Tony Martin, GJRAA  
Jimmy Ruiz, GJRAA  
Ted Balbier, GJRAA  
Matt Powers, GJRAA  
Rich Baker, GJRAA

## **II. Approval of Agenda**

Chairman Wagner approved the agenda by major motion.

## **III. Conflict Disclosures**

Chairman Wagner - None  
Commissioner Wood – Hangar Owner  
Commissioner Nelson - None  
Commissioner Ball – None  
Commissioner Murray - None  
Commissioner Langley- None  
Commissioner Taggart - None

## **IV. Commissioner Comments**

Commissioner Wood commented on a meeting that he, Mr. Ballegeer and Mr. Johnson attended with tenants in regards to the phased implementation of the security solution. Commissioner Wood said that is it was very well attended and presented by staff very well. Dynetics is scheduled to be at the airport late January to early February and that will be the start of phase one.

## **V. Citizen Comments.**

## **VI. Consent Agenda**

### **A. October 13, 2015 Special Board Meeting Minutes**

- B. November 17, 2015 Regular Board Meeting Minutes**
- C. Pay Request: G4S November 2015 Invoice**
- D. Pay Request: Sequent Information Systems Invoices**
- E. Executive Airport Director's Update**
- F. Airport Website Project Update**

Correction: Commissioner Langley and Commissioner Taggart were in attendance at the December 31, 2015 meeting.

*Commissioner Nelson moved to approve the consent agenda. Commissioner Wood seconded. Voice Vote. All Ayes.*

## **VII. Discussion Items**

### **A. Financial Update**

Mr. Minnick briefed the Board on the airport's current financial status. Mr. Minnick noted that the audit for year for year end is happening now. Mr. Minnick stated that on the balance sheet the cash was significantly higher this year at year end versus last year, mainly due to the admin building expenses in 2014. Mr. Minnick noted that the biggest item on the balance sheet is the net pension liability for \$2,000,000. Mr. Minnick noted that there is a PERA video the Board could watch if they wanted more information on GASB 68 and why it's there. Mr. Minnick briefly went over the income statement and noted that the current format is consistent with the FAA 127 report, which breaks down the department level expenses. Mr. Minnick said that enplanements came in a little bit off compared to prior year but are pretty good.

### **B. Security Solutions Committee Update**

The update was given during Commissioner Comments.

### **C. Food, Beverage & Retail Request for Proposal Evaluation Committee Appointment**

Mr. Minnick requested for a couple of Board members to join in on the process for choosing the new food, beverage and retail vendor. Commissioner Murray and Commissioner Taggart volunteered. The Committee includes; Commissioner Murray, Commissioner Taggart, Mr. Ty Minnick and Mr. Chance Ballegeer.

## **VIII. Action Items**

### **A. Resolution 2016-001 – 2016 Posing of Notices of Meetings.**

Item tabled due to the wrong C.R.S. being cited.

### **B. Election of 2016 Officers and Committee Appointments**

Election of Chairman: *Commissioner Ball nominated Commissioner Wood, Commissioner Nelson seconded. Voice Vote. All Ayes. Commissioner Wood abstained*

Election of Vice Chairman: *Commissioner Wagner nominated Commissioner Nelson. Commissioner Ball seconded. Voice Vote. All Ayes. Commissioner Nelson Abstained.*

The Board appointed the following:

1. *Ty Minnick – Treasurer*
2. *N/A – Deputy Treasurer*
3. *Victoria Villa - Clerk*
4. *Chance Ballegeer – Deputy Clerk*

No changes were made to any committees except for the removal of Mr. Johnson from the Security Solutions Committee and the removal of Ms. Amy Jordan from the Compliance Committee and replace her with Mr. Chance Ballegeer.

**C. Resolution 2016-002: Resolution Concerning Execution of Documents Pertaining to Bank Accounts.**

Mr. Minnick stated that the only change will be that Mr. Steve Wood will go in as “Chairman” and Mr. Ben Peck is replacing Mr. Ben Johnson as a secondary signer from staff.

*Commissioner Wagner moved to adopt resolution number 2016-002 Resolution Concerning Execution of Documents Pertaining to Bank Accounts. Commissioner Murray seconded. Roll Call Vote. Commissioner Murray: Aye, Commissioner Langley: Aye, Commissioner Nelson: Aye, Commissioner Wagner: Aye, Chairman Wood: Aye, Commissioner Taggart: Aye, Commissioner Ball: Aye.*

**D. IT Services Agreement Addendum**

Mr. Peck briefed the Board. Mr. Peck noted that it has become apparent that they needed to look at their bandwidth to support the security solution. Sequent Information Systems attended a meeting with Dynetics and recommended to tie into a fiber optic line that was put into the terminal building last year and this should end up being the primary IT communication.

*Commissioner Nelson made a motion to approve the IT services agreement addendum, to change, modify and add on to the internet connection. Commissioner Wagner seconded. Voice Vote. All Ayes*

**E. Rocky Mountain Hangar Association Lease Split**

Mr. Wegener briefed the Board. Mr. Wegener stated that Rocky Mountain Hangar Inc. has requested that they go in the new standard form lease. This request is different from any other lease request because they have some various members involved with that Inc. and they each have a little of separate lease space.

Item Tabled. Clarification needed.

#### **F. Grand Valley Power Easement Modification**

Mr. Wegener briefed the Board and stated that the Board approved the easement agreement at a Board meeting and it was sent off to Grand Valley Power for review and signature, then they came back and said they wouldn't sign it because they didn't like the indemnity language. So they want the Airport of modify the easement agreement and take out the indemnity language and that's the language the Board added.

The Board did not modify the agreement and want to keep the language.

#### **G. Parking Management Services**

Mr. Bob Linehart with Republic Parking System briefed the Board and mentioned they are bringing two things before the Board. First, is a hold over agreement because their contract expires March 31<sup>st</sup> and they're required to have a 60 day notification. Secondly, they gave the Board a revision to the proposal that they made last year.

*Commissioner Wagner moved to authorize staff to execute the hold over agreement of republic parking and to defer the addendum to the agreement until the Board has read on the RFP process more thoroughly. Commissioner Nelson seconded. Voice Vote. All Ayes.*

#### **H. Rocky Mountain Health Maintenance Organization Agreement**

Tabled.

#### **I. Junction Aerotech LLC Lease Addendums**

Tabled.

#### **J. Discussion of Resolution of Shaw Construction Litigation and Related Action**

Ms. Julie Walker briefed the Board on the final settlement agreement with Shaw Construction. The agreement is not confidential and is included with the Board packet for this meeting on the Airport's website.

*Commissioner Wagner moved to approve the agreement, as drafted, and to authorize the Chairman to execute it. Commissioner Murray seconded. Voice Vote. All Ayes.*

#### **IX. Any other business which may come before the Board**

Commissioner Murray thanked the staff for all of their hard work and wished everyone a very happy holiday season.

**X. Adjourn**

*Commissioner Murray moved to adjourn. Commissioner Wagner seconded. Voice Vote. All Ayes. Meeting adjourned at 7:51PM.*

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Steve Wood, Board Chairman

***ATTEST:***

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Victoria Villa, Clerk to the Board